FINE ARTS COMMISSION

AGENDA

10 June 1985 - 1100 hours

Room 7D32 Hqs.

1. Call to Order by Chairman.

6. Next Meeting - 8 July 1985.

	2. Review of may minutes.
	3. Committee Reports
25 X 1	a. Exhibits
25X1	1. Latin America Exhibit
	4. Old Business
25 X 1 .	a. Report on Colors available at HOME to
25X1 25X1 25X1	b. Review of HIC items september implement procedure.
25 X I	c. Renovati
25X1	d. Office Signs
25X1	e. Certificate of Appreciation
25X1	f. Poster Titles
	5. New Business
ILLEGIB	a. Report on New Building Projects Office (NBPO)
25 X 1	
25X1	b. Requests for Evaluation of Suggestions (for awards)
25X1 25X1	Collection
	d. Summer Meetin

25X1

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MINUTES

OF THE 13 May 1985

MEETING OF THE FINE ARTS COMMISSION

	1. The meeting was called to order at 1105 hours in Room 7D32 Headquarters. Present were:
25X1	Members:
	Consultant: Others:
25X1	pointed out that the discussion concerning benches was not correctly documented in the minutes of the April meeting. The FAC's decision had been to use existing benches in the corridors beside the cafeterias rather than purchase new ones. The minutes of the April meeting were approved with this correction.
	3. Committee Reports
	Exhibits
	June-July - Hot Air Balloon Exhibit.
25 X 1	reported that the posters have been printed and the exhibit will be put up Saturday, 1 June, in preparation for 3 June opening. If employees are interested in obtaining photos for office use, they can contact
25 X 1	whose name and telephone number will be included with the exhibit.
	August - No exhibit is planned; exhibit hall will be under construction.
	September - Latin America Exhibit.
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	October - Quinquepartite Exhibit.
25X1	requested that the October exhibit be planned around the Quinquepartite Conterence, which is to be held in the two large conference rooms near the exhibit hall 21-25 October. He has no particular thoughts, as
25X1	yet, about what he wants the exhibit to include (is considering a photo display). The FAC is agreeable; was asked to come back and present his ideas when he decides what kind of exhibit he would like to have.
	Other Possible Exhibits
25X1	presented color contacts of photos he took throughout his tour of England during the fall of 1984. The members present agreed to sponsor an exhibit using a selection of these photos. Because of the quantity
25 X 1	of pictures, suggested narrowing the selection by centering the exhibit around a theme of castles and historic landmarks. He asked how large
25X1	an exhibit this would bereplied that, due to expense, it would
25X1	have to be limited to 85-100 photos. suggested that we cut down on expense by highlighting each subject with a 16x20 overview and then use
25X1	several smaller ones for more detail. projected that this exhibit be done in November or early 1986.
25X1	
ZUN I _	stated that she and
25X1	on 6 June to plan the Iranian exhibit.
25X1	4. Renovation Office of Finance, Monetary Division, requested an additional item in the renovation of the disbursing office: he would like to have covering applied to the wall behind the counter. This wall was not included in the original renovation proposal. The members present were agreeable to his request.
	5. <u>Old Business</u>
	a. Certificate of Appreciation
ILLEGIB	Agency certificate of appreciation. These
	certificates would be presented to people outside the Agency to convey the Commission's appreciation for their help in support of an exhibit. During a lengthy discussion, the following questions were raised: Now many times might we need something of this nature? Are there any restrictions governing to whom these certificates might be given? Who would sign the support of an exhibit. During a lengthy discussion, the following questions were raised: Now many times might we need something of this nature? Are there any restrictions governing to whom these certificates might be given? Who would sign the support of an exhibit. During a lengthy discussion, the following questions were raised: Now many times might we need something of this nature? Are there any restrictions governing to whom these certificates would carry the Agency name and seal, it should be coordinated with the Office of Protocol. The members agreed that it is a good idea but that it needs more research.

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	b. Book Disposal Units Outside the Library
25X1	announced that contacted and discovered that the awards committee had never signed off on this suggestion. Both the
	Library and the FAC are against the idea of book disposal units.
	c. <u>Standard Design for Door Signs</u>
25X1	reported that his committee is in favor of having standard door signs at the Office level. The committee feels, however, that the
25 X 1	Commission should not be involved in the designing of these signs; it recommends that we hire an outside contractor. After lengthy discussion about providing guidelines for the designer to work with, asked who
	would pay the contractor. The members present agreed that we should submit a notice to all Office Directors asking them to let us know if the present standard design is acceptable to them. If it is not, then we will hire an
	outside contractor to design new ones.
	d. Progress Report on Color
25X1 25X1	has met with all members of the color committee. Their findings are being typed up and copies will be sent to all committee members; they will then go to and will be available at the next meeting.
	6. New Business
25X1	a. Sign Request for HIC
.5/1	eported that the reason for this request is to place emphasis on the Historical Intelligence Collection area of the Library. It would involve lettering in the hallway and over the door to that particular area only.
	b. Use of Historical Artifacts as Exhibits in New Building
25X1 25X1	reported that is redecorating HIC and intends to retire some historical works of art to permanent storage Among these, for example, are a bust of Allen Dulles and a bas-relief of Frank
A53/4	Wisner, both of which were sponsored by CIA employees. She is interested in having the Commission consider them for placement in the new building. The
25X1	members present were very much in favor of this ideapointed out that there will be more opportunities to exhibit in the new building than there are in this one. It was agreed that we should invite the new building project
25X1 25X1	office staff and to our next meeting to review the items he is sending to make them aware of our interest, and to discuss the possibility of displaying some of these artifacts in the new building. Several members also expressed an interest in having a complete list of the
25X1	items that are already in storage

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c. Renovation of Restrooms
reported that the restrooms that serve the auditorium are in dire need of renovation. Both the powder rooms and foyer should, if possible be upgraded to reflect the same quality as the auditorium itself. These room are used regularly by visitors from other government agencies, contractors, and outside groups. Not only are the facilities inadequate, they are unattractive. mentioned that the capacity of the auditorium was not taken into consideration when the restrooms were designed. proposed that the FAC recommend the renovation of these restrooms and then tabled the proposal until she could bring up to date.
d. Lockers/Coat Room
received a call from the awards committee notifying him that an emproyee has submitted a suggestion that we install lockers at the tunnel and other various major entrances to the building so people can check raingear, etc. when coming to HQ from other locations. He asked for the FAC' feelings about the subject. The members present were not very much in favor of lockers. They are not aesthetic, and there is no way to control what is being put into them. An alternate solution might be a coat room, but this is a matter that would have to be coordinated with OL.
7. The next meeting of the FAC will be held on Monday, 10 June 1985, at 1100 hours in Room 7D32.
8. The meeting was adjourned at 1230.
Acting Chairman

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